

## A-MEI (AMY) PAN

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SKILLS	
<b>Project Management and Leadership:</b> <ul style="list-style-type: none"><li>• Oversaw Einstein Project (500K USD) on overhauling IT systems integration</li><li>• Successfully won bid for Newton Project (600K USD)</li><li>• Coached 120 new employees including technical and customer services staff</li><li>• Project Management training (PMP) certification</li></ul>	
<b>Problem-solving and Communication:</b> <ul style="list-style-type: none"><li>• Led engineers in defining clients' inquiries for use of customer services staff</li><li>• Performed failure analysis; anticipated possible corrective measures before strategy was implemented</li><li>• Conducted literature review of technical issues and development</li></ul>	
<b>Technical Skills:</b> <ul style="list-style-type: none"><li>• Microsoft Office, Microsoft Project, Microsoft SharePoint</li><li>• PHP, SQL, XHTML, CSS</li></ul>	
WORK EXPERIENCE	
03/2012 - 07/2016	<b>IT Project Manager, Rosewood Solutions Ltd.</b> Taipei, Taiwan <ul style="list-style-type: none"><li>• Took charge of 500K USD project rolled out in major banks across Taiwan</li><li>• Successfully won bid for 600K USD project (success rate 8% out of 35 applications)</li></ul>
11/2011 - 03/2012	<b>Assistant IT Project Manager, Rosewood Solutions Ltd.</b> Taipei, Taiwan <ul style="list-style-type: none"><li>• Promoted to IT Technician to Assistant IT Project Manager, selected from over 25 candidates</li><li>• Analyzed system requirements and developed restoration system</li><li>• Enhanced system efficiency by 15%</li><li>• Drafted documentation distributed to all IT staff members</li></ul>
10/2007 - 09/2011	<b>Part-time Work and Internships, Taipei, Taiwan</b> <ul style="list-style-type: none"><li>• Barista, New York Café (part-time, 2 years and 4 months)</li><li>• Research Assistant, National Acacia University (part-time, 9 months)</li><li>• IT Intern, Almond Ltd. (full-time, 3 months, summer)</li></ul>
EDUCATION	
09/2009 - 06/2011	<b>MSc in Computer Science, National Acacia University, Taipei, Taiwan</b> <ul style="list-style-type: none"><li>• Master's thesis: Performance Analysis of Galileo Systems: Survey and Classification</li><li>• Average: 92/100; ranking: 1<sup>st</sup>/52</li></ul>
09/2005 - 06/2009	<b>BSc in Computer Science, National Birch University, Taipei, Taiwan</b> <ul style="list-style-type: none"><li>• Average: 85/100; ranking 2<sup>nd</sup>/155</li><li>• Dean's Award (for ranking top three in class in semester) *6</li><li>• Relevant coursework: Databases Structure, Computer Networking, IT Applications, Programming Languages, and Information Processing</li></ul>
EXTRACURRICULAR ACTIVITIES	
2009-2010	<b>Graduate Student Representative, Dept. of Computer Science</b>
2006-2009	<b>Member, Dept. of Computer Science Basketball Team</b>
2005-2007	<b>Activities Officer, Dept. of Computer Science Student Association</b>
OTHER	
<b>Languages:</b> Mandarin (native), English (fluent, TOEFL 102/120), German (conversational)	
<b>Interests:</b> Basketball, Traveling, Web design	
<b>References:</b> Available upon request	